



REPUBLIC OF SOUTH SUDAN

Relief and Rehabilitation Commission (RRC)

Headquarters Juba

06/04/2020

To: The Head of Non-Governmental Organizations (NGOs)
Juba, South Sudan

RRC CIRCULAR NO 02/2020.

The Relief and Rehabilitation Commission (RRC) presents its compliments to the Country Directors and Head of Missions of International Non-Governmental Organizations (INGOs) and the National Non-Governmental Organizations (NNGOs) operating in the Republic of South Sudan.

Due to the effect of Covid-19 pandemic on the people of South Sudan, the Directorate of Registration and NGOs has come up with new preventive procedures to better protect our officials on the frontline and to increase our efficiency in supporting humanitarian partners in this difficult time;

1. Drop off and pick up of all clearances, request for recommendation of tax exemption, registration and renewal certificates will be place at the main gate of RRC to avoid direct contacts. You will find boxes clearly marked.
2. Drop off time will be at **8:00-9:30 AM** and **Pick up time will be 12:00 PM-1:00 PM** daily from Monday to Friday.
3. There will be no direct meetings, please wear protective gadgets all the times when coming to RRC in case of an emergency meeting.

I direct all partners to comply and follow rightful procedures in regards to this particular circular; in case of any further information; please don't hesitate to contact me.

Kind regards,

Deng Tong Kenjok
Registrar General of NGOs,
Relief and Rehabilitation Commission (RRC)
Juba, South Sudan

Cc. Chairperson, RRC
Cc. Deputy Chairperson, RRC
Cc. Executive Director, RRC
Cc. File

