



REPUBLIC OF SOUTH SUDAN
MINISTRY OF FINANCE, COMMERCE & PUBLIC SERVICE
TORIT STATE - TORIT
Minister's Office



Ref No: MFC&PS/TS/T/25.A.1.

Date: 5/8/2018

Ministerial Order No- 2/2018.

Subject: Formation of a Committee to carry out Employment Assessment of UN-Agencies, NGOS, CBOs and Companies operating in the State.

In exercise of the powers conferred upon me vide Gubernatorial Decree No. 14/2017 appointing me as the Minister of Finance and Public Service and consistent with the Resolution of Economic Cluster dated 29/8/2018 authorizing the formation of the above mentioned subject.

I Hon. Ochan John Bongomin, Minister of Finance and Public Service, Torit State, Torit, hereby issue Ministerial Order No. 2/2018 for the formation of a Committee to carryout Assessment of Labour Force serving in the various Non - Governmental Organizations (UN – Agencies, NGOs, CBOs, Companies, Firms) operating in the State.

The Committee is composed of:-

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|---|-------------------|
| 1- Mr. Benjamin Okwahi Lauro – DG – Public Service | – Chairperson. |
| 2- Mr. Bother Daniel – Human Resource Officer | - Secretary. |
| 3- Mr. David Manyel – Representative of National Security | - Member. |
| 4- Mulana Jackson Marino – Legal Administration | - Member. |
| 5- Jacob Mading – Immigration Department | - Member. |
| 6- Lino Mark John – Labour Officer | - Coopted Member |
| 7- Moses Obiala – Human Officer | - Coopted Member. |
| 8- Oburak Richard – Human Officer | - Coopted Member. |
| 9- John Odongi Simon – RRC | - Coopted Member. |
| 10-James Ohisa – Finance (Driver) | |

Terms of Reference (TOR)

- 1- Collect employment data of each employee working with UN – Agencies, NGOs, CBOs and companies using Employment Assessment Form.

- 2- Analyse data generated from the employment Assessment Form and report results to the office of Hon. Minister of Finance and Public Service (Disaggregated data e.g. sex, age, Nationality, Qualification etc.)
- 3- Establish NGOs Employment Database in Torit State.
- 4- Perform any other duties deem necessary for the Success of this exercise.
- 5- Report to the office of Hon. Minister of Finance and Public Service within 14 days from the date of signature.

Best Regards.



Hon. Ochan John Bongomin
Minister of Finance and Public Service
Torit State.

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Schedule for NGOs Employment Assessment Exercise, Torit State-Torit, 2018

S/#	NGO Name	Day of Assessment	Date of Assessment	Responsible	Remark
Week One					
1.	CARE International	Thursday	11-10-2018	Combined Team	
2.	Intersos	Friday	12-10-2018	Borther Daniel Oliha & Lino Mark John	
3.	NIRAS				
4.	CARITAS Switzerland				
5.	CARITAS Luxumberg	Monday	15-10-2018	Oburak Richard & Jackson Marino	
6.	CARITAS Torit				
7.	Catholic Relief Service (CRS)	Tuesday	16-10-2018	Moses Obiala Ejidio	
8.	Ark for Humanity				
9.	Norwegian Peoples Aid (NPA)	Wednesday	17-10-2018	Benjamin Okwahi Lauro & David Manyel	
10.	AVSI				
11.	Safer World				
12.	Humanity & Inclusion				
13.	Norwegian Church Aid (NCA)				
14.	Plan International	Thursday	18-10-2018	Borther Daniel Oliha & Lino Mark John	
15.	AMREF Health				
16.	Health Link	Friday	19-10-2018	Moses Obiala Ejidio & Jacob Mading	
17.	Cordaid				
Week Two					
18.	Save the Children	Monday	22-10-2018	Combined Team	
19.	Global Aim	Tuesday	23-10-2018	Oburak Richard & John Odongi	
20.	Moonlight Organization				
21.	Mustard Seed	Wednesday	24-10-2018	Moses Obiala Ejidio & David Manyel	
22.	Impact Health Organization (IHO)				
23.	SARRA	Thursday	25-10-2018	Borther Daniel Oliha , Jackson Marino & Lino Mark John	
24.	RUWASSA				
25.					
26.					
27.					
28.					
29.					
30.					

REPUBLIC OF SOUTH SUDAN
State Ministry of Finance & Public Service
Torit State-Torit

UN/NGO/NNGO/CBO/FBO Employment Assessment

1. Name of Organization:
2. Name of Employee:Sex: ☐ F ☐ M
3. Date of Birth:
4. Country of Origin:ID#:.....
5. State:
6. County:
7. Payam:H/Chief:
8. Boma:S/Chief:
9. Date of Appointment:/...../..... Place:
10. Position:
11. Educational Qualification:
.....
12. Specialization:
13. Monthly Salary: Tick Any: USD ☐ SSP ☐
14. Employee Signature: Date:/...../.....

NB/Contract Documents to be inspected by the team.

Comment:

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Name of Officer Assessing:

Title:

Date of Assessment:/...../.....

Sign:.....