



# REPUBLIC OF SOUTH SUDAN

## Ministry Of Labour, Public Service & Human Resource Development

### NOTICE TO ALL ALIENS SEEKING WORK PERMITS

MLPS&HRD/J/50-C-1/Vol1

Date: 18/05/2017

This is to inform all Clients that penalties will be applied for Work Permits based on the following conditions.

1. The Alien's Organization should apply for the Work Permit on behalf of the Alien before he/she enters in the Republic of the South Sudan.
2. After the Alien has arrived in South Sudan, he/she should fulfil the remaining part of the Work Permit process within 10 days.
3. For Renewal, the Alien should apply for renewal of work permit before the expiry date. Penalty will apply for any delayance.

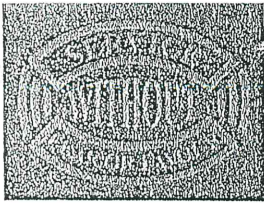
Please comply with the Work Permit Application instructions and the above instructions to avoid the penalty.

#### General Instructions to Note:

1. All Aliens or HRMs collecting the payment invoices are advised to pay to the Bank of South Sudan within 10 days of collecting the Invoice.
2. All Aliens or HRMs collecting the Application Forms are advised to submit back the applications with all the requirements completed within 15 days of receiving the Application Forms.

Thanks,  
Nyengwi Livio Fulli,  
For/Undersecretary for Labour & IR,  
MLPS & HRD,  
RSS/JUBA.





# REPUBLIC OF SOUTH SUDAN

## Ministry Of Labour, Public Service & Human Resource Development

Office of the Undersecretary of Labour

### Notice

To: All Clients and the Public

From: Undersecretary – Labour and Industrial Relations

Ministry of Labour, Public Service and Human Resource Development

Date: 24<sup>th</sup> October, 2017

24 OCT 2017

Subject: Work Permit Fees

Reference Financial Act 2017/2018. This is to inform you that effective 1<sup>st</sup> November, 2017 Work Permit Fees will be charged according to the following categories:

S/No.	Description	Amount in USD
1	Consultants and Manager	4,000
2	Professionals	3,000
3	Technicians	2,000
4	Skilled Workers	1,000
5	Unskilled Workers	500
6	Fines	200

Outstanding payments with the old rate are to be cleared with the Central Bank and the Ministry with immediate effect, failure to do so will result in charges with the new rate.

Work permit application forms taken earlier but submitted after 31<sup>st</sup> October, 2017 will be charged with the new rates.

The period from 1<sup>st</sup> to 10<sup>th</sup> November 2017 will be for clearing all outstanding work permit applications charged with the old rate. We will be receiving new applications from the 11<sup>th</sup> of November, 2017.

Cc. Office of the Hon. Minister MOLPS&HRD

Cc. Deputy Minister MOLPS&HRD

Cc. Undersecretary Public Service and HRD

Cc. Director General Labour and Industrial Relations

Cc. Director General Administration and Finance